



## Bursary Committee of the Board of Governors of the City of London Freeman's School

**Date:** MONDAY, 27 NOVEMBER 2017

**Time:** 10.00 am

**Venue:** CITY OF LONDON FREEMEN'S SCHOOL, ASHTEAD PARK, SURREY,  
KT21 1ET

**Members:** Roger Arthur Holden Chadwick, OBE, Deputy (Chairman)  
Philip Woodhouse, Deputy (Deputy Chairman)  
Stuart John Fraser, CBE  
Nicholas Goddard  
Andrew McMillan  
Councillor Chris Townsend  
Gillian Yarrow

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**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and summary of the meeting held on 25 April 2016.

**For Decision**  
(Pages 1 - 2)

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

6. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

## Part 2 - Non-Public Agenda

7. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 25 April 2016.

**For Decision**  
(Pages 3 - 4)

8. **BURSARY APPLICATIONS AND CASH FLOW FORECASTS**

Joint report of the Chamberlain and the Headmaster of the City of London Freemen's School in relation to Bursary Applications and the Cash Flow Forecasts.

**For Decision**  
(Pages 5 - 8)

- a) Three year forecast of Hardship Bursary funds (Pages 9 - 10)
- b) Bursary Application (Pages 11 - 14)
- c) Bursary Application (Pages 15 - 18)

9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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## BURSARY COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL

Monday, 25 April 2016

Minutes of the meeting of the Bursary Committee of the Board of Governors of the City of London Freeman's School held at the Guildhall EC2 at 10.30 am

### Present

#### Members:

Stuart Fraser (Chairman)	Deputy John Bennett
Deputy Roger Chadwick (Deputy Chairman)	Andrew McMillan

#### Officers:

David Arnold	- Town Clerk's Department
Steve Telling	- Chamberlain's Department
Roland Martin	- Headmaster, City of London Freeman's School
Sue Williams	- Bursar, City of London Freeman's School

#### 1. APOLOGIES

Apologies for absence were received from Vivienne Littlechild and Philip Woodhouse.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were none.

#### 3. MINUTES

**RESOLVED** – That the public minute and non-public summary of the meeting held on 9 July 2015.

### Matters Arising

#### Bursary Guidelines

Members noted that a report concerning the interim review of Bursary Guidelines was considered by the Board of Governors in January 2016. A further report outlining the final review would be submitted to the Board at its next appropriate meeting.

#### Children of Freeman

Members noted that a parent would need to have been a Freeman before his/her death in order for a Foundation Bursary application to be made for their child, as posthumous Freeman applications and awards were not possible. It was not compulsory for a child to be a son/daughter of a Freeman to apply for a Foundation Bursary but Members suggested that this should be re-considered.

Members also requested that the Freedom application process be advertised on the School's website and/or the end of term parent newsletters.

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were none.
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
There was none.
6. **EXCLUSION OF THE PUBLIC**  
**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
7. **NON-PUBLIC MINUTES**  
**RESOLVED** – That the non-public minutes of the meeting held on 9 July 2015 be approved.
8. **BURSARY APPLICATIONS AND CASH FLOW FORECASTS**  
The Committee considered a joint report of the Chamberlain and the Headmaster of the City of London Freemen's School regarding two new bursary applications.
9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were none.
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was none.

**The meeting closed at 11.00 am**

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Chairman

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